



**The Corporation of the Township of Hornepayne**  
**TASK FORCES/COMMITTEES/BOARDS APPLICATION FORM**

**Eligibility Requirements:**

**Applicants for appointment must be:**

- **At least 18 years of age**
- **A land owner/resident in the Township of Hornepayne**

Legal First Name	Middle Name	Last Name	
Street Address			
Mailing Address			
Town		Province	Postal Code
Home Phone #	Business Phone #		Cell Phone #
Email			

**I am interested in serving on the following task force(s), board(s) or committee(s)**

1.	2.
3.	4.
5.	6.

### **Previous Experience**

**Have you previously been appointed to a Task Force, Committee or Board of Council?** (If yes, please provide past and current involvement with Committee/Boards beginning with the most recent.)

☐ Yes

☐ No

Committee	Organization	Date From	Date To
Position	Reference/Contact Name	Reference/Contact Number	
Address			
Town	Province	Postal Code	Phone Number
May we contact the above-named organization for reference purposes?			
<input type="radio"/> Yes <input type="radio"/> No			

Committee	Organization	Date From	Date To
Position	Reference/Contact Name	Reference/Contact Number	
Street Address			
Town	Province	Postal Code	Phone Number
May we contact the above-named organization for reference purposes?			
<input type="radio"/> Yes <input type="radio"/> No			

(Please attach additional information, if required)

### **Motivation**

**Reason for seeking appointment and other pertinent information.** (Please indicate your education and/or work-related achievements, or other experience that may be applicable to the appointment you are seeking. Also, provide your reasons for seeking this appointment along with any other information you may deem helpful for Council in considering your application.)

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### **Qualifications**

Please list the skills/qualifications/knowledge you would bring to the Task Force/Committee/Board position.

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### **Conflict of Interest**

Are you aware of any conflicts of interest with respect to the Task Force (s)/Committee(s)/Board(s) to which you are seeking appointment? If so, please list below. This does not necessarily preclude you from appointment as there is a process in place for Declaring Conflicts.

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### **Additional Information**

Please attach any additional information, i.e. resume, letter of reference which would assist Council in considering your application.

### **Acknowledgement**

**I acknowledge the information provided to be true and accurate.**

☐ Yes

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date (D/M/Y)

**By signing this form, I confirm that I am at least 18 years of age and a resident or owner of land in the Township of Hornepayne. If selected to be a member of a Task Force/Committee/Board, I agree to abide by the Municipal Procedural By-Law and the Terms of Reference for the Committee/Board and attend meetings to the best of my ability. I understand that repeated absence from meetings pursuant to the By-Law or the Terms of Reference is grounds for my removal as a member of the Committee.**

We thank you for your interest in serving the Community. Personal information you have provided will be used to determine eligibility for appointment and is protected pursuant to the Municipal Freedom of Information and Protection of Privacy Act.

The Corporation of the Township of Hornepayne is committed to providing barrier-free access and will attempt to provide reasonable accommodation for a known disability for an applicant, upon request.

**Please return your completed application to the attention of:**

**Aileen Singh, Deputy CAO/Clerk  
Township of Hornepayne  
68 Front St, PO Box 370  
Hornepayne, ON  
P0M 1Z0  
[cao@hornepayne.ca](mailto:cao@hornepayne.ca)**

If you require assistance to complete this form or would like additional information, please contact the Town Hall at 807-868-2020.

Personal information, as defined by Section 2(i) of the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) is collected under the authority of the Municipal Act, 2001, and in accordance with the provisions of MFIPPA. Personal information on this form will be used to assess the candidate's qualification for appointment to one or more of the Township's Committees or Boards. Personal information may form part of meeting agendas and minutes, and therefore may be made available to members of the public at the meetings, through requests, and through the website of the Corporation of the Township of Hornepayne. Questions regarding the collection, use and disclosure of this personal information may be directed to the CAO/Clerk or designate, Township of Hornepayne, 68 Front Street, PO Box 370, Hornepayne, Ontario, P0M 1Z0. The review panel reserves the right to check references and verify information contained on these forms.