

JOB DESCRIPTION

TITLE: General Labourer (Variable PT Hours - Under Review)

REPORTS TO: Lead Hand

LOCATION: Arena

SUMMARY: The General Labourer carries out general arena maintenance, cleaning duties and other related duties as assigned.

MAIN RESPONSIBILITIES (This is not an exhaustive list)

1. Must be knowledgeable about, and be able to operate, all arena mechanical equipment or tools in a safe and proper manner upon receiving proper training.
2. Must perform prescribed routine maintenance on mechanical equipment and properly document all pertinent data related to the monitoring and operation of this machinery on prescribed forms.
3. Must perform building maintenance duties on a regularly scheduled basis.
4. Must maintain facilities in a clean and sanitary manner, according to a set schedule.
5. Will be responsible for security, accounting, and crowd control in facilities.
6. Must become familiar with all safety and emergency equipment as well as the emergency procedures to be followed in cases of emergency or accident.

SKILL

Must possess general arena maintenance and cleaning skills and able to carry out such duties.

EDUCATION/EXPERIENCE:

High School Grade 10 completion

Minimum 3 months general arena labourer experience.

The Township may consider a different combination of education and experience where appropriate.

ADDITIONAL COMPETENCIES/SKILLS:

REQUIRED:

Competent to work independently to carry out arena maintenance and related duties.

Mechanically inclined.

Valid Driver's License

Able to operate arena equipment (i.e. ice cleaner, ice edger).

WHMIS - Familiarity with the safe and proper use of all chemicals used in the operation and maintenance of the Arena facility

DESIRABLE:

ORFA Arena Training



EFFORT:

Physical effort consistent with arena maintenance duties, such as mopping, scrubbing, sweeping, collecting garbage, painting, minor repairs, lifting, operating ice cleaning tools and equipment, etc.

WORKING CONDITIONS:

Arena environment. Cold or cool working environment. Shift work.

Prepared: October 2019